

Accession # _____



CERTIFICATE OF GIFT

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone H/W: _____ Email: _____

I/We hereby unconditionally give(s), donate(s), bestow(s) and set(s) over the property described on this sheet or on additional sheets, to be used and/or disposed of by the Chippewa Valley Museum, Eau Claire, Wisconsin at its unrestricted discretion. For myself, my distributees and personal representative, I/we waive all present and future rights, including all copyrights, in, to, or over said property, its use or disposition. To the best of my/our knowledge this gift is free and clear of all encumbrances and restrictions.

Description of Property: _____

Having read and understood the CONDITIONS listed on this agreement and the provisions listed on the REVERSE, and certifying that I am/we are the lawful owner(s) and have authority to make this gift, I/we donate the property listed above to the Chippewa Valley Museum.

Signature of donor(s) _____

Representing _____ Dated: _____
(Business or Organization, if any)

This gift given in memory of: _____

Date received: _____ Received by: _____
name title

PROVISIONS REGARDING ACCEPTANCE AND MAINTENANCE OF GIFTS

Purpose (adapted from the Chippewa Valley Museum Bylaws)

The Chippewa Valley Museum exists to discover, collect, preserve, and interpret the history and heritage of the Chippewa Valley and its people.

Scope of the Collections (adapted from the Chippewa Valley Museum Collections Policy)

The Museum will maintain two types of collections: permanent and study. Items accepted into the permanent collections must all have direct relevance to the Chippewa Valley; be in good condition or in condition that is restorable at reasonable expense; and be potentially useful for exhibition, education, or research. The Museum will accept for the permanent collection only those items for which it can reasonably provide proper care and environment.

The study collection may include: a) items duplicated in the permanent collection; b) items relevant to state, national or international history that provide context for interpretation of regional objects; and c) items of an historic nature which have been accepted for the purpose of being used according to their original function. All items used in hands-on education programming or hands-on exhibits must be from the study collection.

Appraisal (adapted from the Chippewa Valley Museum Collections Policy)

Gifts to the Museum may be considered as charitable contributions as allowed by law for the value of the property as determined by an appraisal, receipt, fair market value of the contributed property, or other valid documentation. In order to avoid any conflict of interest, staff members may not provide appraisals for artifact donation. Acceptance by the Museum does not imply that the Museum affirms the appraisal or the eligibility of the donor for a tax deduction under present tax law.

Use and Disposal (adapted from the Chippewa Valley Museum Collections Policy)

In general, items in the collections should be retained permanently if they continue to be relevant and useful to the Museum's purposes and activities, and if they can be properly stored, preserved, and used.

Objects removed from the collections permanently will be disposed of within the following principles, insofar as it is practical to do so:

- a. The manner of disposition chosen will be in the best interests of the Museum, the public it serves, the public trust it represents in owning the collections, and the scholarly and scientific communities it represents.
- b. Material that is part of the historical, cultural, or scientific heritage of Wisconsin or of the United States should remain within the state or nation, respectively.
- c. Consideration will be given to placing the objects through gift, exchange, or sale, in another tax-exempt public institution
 - wherein they may serve a valid purpose in research, education, or exhibition. If objects are offered for sale elsewhere,
 - preference will be given for sale at a public auction or to the public marketplace in a manner that will best protect the
 - interests, objectives and legal status of the Museum.

Display

In the interest of preserving its collections and maintaining a timely exhibit rotation schedule, the Museum cannot accept gifts which require permanent exhibition. The acceptance of a gift does not obligate the Chippewa Valley Museum to exhibit the gift nor does the Chippewa Valley Museum guarantee that it will be on display either now or in the future.